**Location and Storage of Undesignated Emergency Medications (UEMs)**

Undesignated Emergency Medications (UEMs) must always be stored in accordance with the manufacturer's instructions. Schools should store UEMs together, in an easily accessible and unlocked location that is known to all designated medication administrators and health suite staff. Albuterol, glucagon and epinephrine must be stored at room temperature in their original packaging.

Schools should include the location of UEMs in their UEMA Plan and ensure AOM’s and school health suite personnel are aware of their location. Schools should include signage indicating where UEMs are located within the building and share the names and contact information of AOMs with all school staff and families. Schools may bring dosage of UEMs on field trips or off school grounds if there is a potential need for medication and a trained staff person is present.

**Trainer medications must be stored separately from emergency medications.** Upon receiving medications, the undesignated emergency medication liaison will review the medications and remove any trainers.

**Trainers may be stored in the health suite away from other medications or in the school office away from undesignated medications.**